

2012 AASA National Superintendent of the Year

Application Information and Procedure

Participate in the celebration of the 25th anniversary. . .

of the nation's most prestigious awards program for school system leaders . The National Superintendent of the Year program, sponsored by ARAMARK Education, ING and AASA, pays tribute to the talent and vision of the men and women who lead the nation's public schools.

Eligibility

Any superintendent, chancellor or top leader of a school system in the United States who plans to continue in the profession may be nominated. This program is designed to recognize the outstanding leadership of active, front-line superintendents. It is not recognition of service at retirement or a program to reward current state or national leaders.

Selection Criteria

Each candidate is judged on the following criteria:

- Leadership for Learning – creativity in successfully meeting the needs of students in his or her school system.
- Communication – strength in both personal and organizational communication.
- Professionalism – constant improvement of administrative knowledge and skills, while providing professional development opportunities and motivation to others on the education team.
- Community Involvement – active participation in local community activities and an understanding of regional, national, and international issues.

Nomination Procedure

- School board members, parents, colleagues and community members may nominate a superintendent.
- Superintendents may nominate themselves.
- **Nominations should be sent to:**
 - AASA National Superintendent of the Year Program**
 - American Association of School Administrators**
 - 801 North Quincy Street Suite 700**
 - Arlington, VA 22203**
- AASA notifies the candidate and the state association executive director of the nomination and provides the application for the superintendent to complete.
- The nominator has a section of the application to complete.
- Candidates send the application packet to the executive director of their state association of school administrators.

Application Procedure

- Candidates must complete the application fully.
- All applications must be typed or computer generated in a font no smaller than 11 points.
- The application may be downloaded from www.aasa.org/SOY.
- If a candidate creates an application rather than using the prepared one, the form that is generated must be identical to the official application.

- Candidates should submit the application only. Do *not* include copies of a resume, photographs, extra references, binders, plastic sleeves, pocket folders or other extraneous materials with the application. The judges will not consider these materials in the award selection process.
- Candidates should send the application to the executive director of their state association of school administrators. The contact information can be found at www.aasa.org/SOY.

Selection Process

- Each state association of school administrators selects a State Superintendent of the Year. (Each applicant must contact his or her state association to inquire about application procedures, selection process, requirements and deadlines. Timelines vary from state to state.)
- A national blue-ribbon panel of judges selects four finalists for AASA National Superintendent of the Year from among the 49 eligible State Superintendents of the Year. The judging panel is composed of distinguished leaders in education. The panel’s decision will be based on the written applications and the letters of recommendations.
- The blue-ribbon panel interviews the four national finalists in Washington, D.C., to select the AASA National Superintendent of the Year.

Recognition

AASA National Superintendent of the Year

- The AASA National Superintendent of the Year is announced at the AASA National Conference on Education in February.
- A \$10,000 scholarship is awarded to a student in the high school from which the National Superintendent of the Year graduated, or to a student in a high school from which the National Superintendent of the Year is the current superintendent.

State Superintendents of the Year

- Each state superintendent of the year is recognized and honored by his or her state administrator’s association. The nature of recognition and honors vary from state to state.
- State Superintendents of the Year are honored at the AASA National Conference on Education in February.

Canada and International Schools Superintendents of the Year

- The Superintendent of the Year from Canada and the Superintendent of the Year representing the International Schools are honored at the National Conference on Education in February.

Important Dates

Selection of state superintendents of the year is made by the state association of school administrators for each state. Each state association determines its own selection schedule, selection process and announcement date. Each applicant must contact his or her state association to inquire about application procedures, requirements and deadlines. Contact information for each state association of school administrators may be found at www.aasa.org/SOY .

- June 1, 2011..... Superintendent of the Year nomination form and application are made available.
- July 30, 2011..... Deadline for nominations to be sent to AASA.
- As determined by states..... Deadline for applications to be received at state associations.

(Contact state association for specific date.) States announce their winners as selections are made.

November 1, 2011.....Deadline for state associations to submit 10 copies of the application of State Superintendent of the Year to AASA.

December 13, 2011..... Blue Ribbon Panel of judges selects and announces four finalists.

January 10, 2012..... Blue Ribbon Panel interviews four finalists in Washington, D.C.

February 16-19, 2012.....The 2012 AASA National Superintendent of the Year is announced and the national finalists, State, Canada, and International School Superintendents of the Year are honored at the Conference on Education in Houston, Texas.